



Dallimore Primary and Nursery School Admissions Policy

Admission to nursery for 2 year olds

We offer free places to eligible children in the term following their second birthday. These places are offered to children whose parents are eligible to claim 15 hours funding (available for families in receipt of low-income benefits). Places are offered when we can be certain of appropriate staffing levels as ratios of 1 adult to 4 children must be maintained.

We also offer paid places for children (See also Administration of Nursery Places Policy). The purpose of these sessions is to meet the needs of families with working parents to support with childcare. Although our priority remains the Government funded 15 hours entitlement places for children in the community.

We aim to ensure that places are always available, but it may be necessary to place children on a waiting list whilst we recruit staff to maintain correct ratios. To ensure that this is fair for everyone applications are dated upon receipt and dealt with/ places offered in this order.

Admission to Foundation Stage 1 (Nursery)

We offer places to children in the term following their third birthday. All parents are able to access universal childcare 15 hours per week over 5 mornings or 5 afternoons. When places are allocated we ensure that there is a good mix of boys and girls in both sessions. Whilst parents can state a preference for AM or PM it may not always be possible to meet preferences.

We also have a limited number of places for 30 hour funded children. Parents who are eligible to 30 hours free childcare can apply for a place on a first come, first serve basis.

Parents who take up the 30 hour option are also able to 'top up' the day with a paid extra hour to extend their childcare day from 2.45pm to 3.45pm.

Admission to Nursery is managed by school, and it is therefore important that children's names are known to staff. As part of the admission process home visits may be offered along with stay and play sessions. We ensure that a place is reserved for any children who have attended our 2 year nursery and who wish to attend the 3 year nursery.

We also have available paid places in the Nursery if vacant places are available (as per the Administration of Nursery Places Policy)

Admission to Foundation Stage 2 (Reception)

Admission to Reception is managed by Derbyshire County Council on generic admission forms. This can be done electronically or by post. Parents are notified by email or letter on the decision.

Admission at other ages

We believe that this school should serve its community. Children applying for a place at Dallimore will be given a place if there are fewer pupils in the year group than our admission number (currently 45). All parents should apply via the Local Authority, they in turn contact the school to confirm whether there are any vacancies, the Local Authority then contact parents/carers to confirm whether or not their child/ren has been allocated a place.

Our total school capacity is 315.

GDPR and Data Protection

All data will be processed in line with the UK General Data Regulation and Data Protection Policies.

Review Date : May 2021

Next Review : May 2022